



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$125,000.00	H950 - State Museum Commission	To enhance and assist the Parris Island Museum

Organization Information

Entity Name	Parris Island Heritage Foundation
Address	Bldg 111 Panama St
City/State/Zip	Parris Island/SC/29905
Website	http://www.parrisislandmuseum.org
Tax ID#	57-0914130
Entity Type	Nonprofit Organization

Organization Contact Information

Contact Name	Shellie West Hodges
Position/Title	Executive Director
Telephone	843-228-8315
Email	director@historyofmarines.org

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Conceptual and developmental plan for enhancement/expansion	\$50,000.00	Phase II development enhancement plan to grow the museum and create more exhibit
Computers for Museum	\$5,000.00	Computers for archival records, exhibit development, designing, photo storage
Building enhancement	\$30,000.00	Upkeep, restoration, enhancement, upfit, storage, flooring
Historical exhibits	\$30,000.00	Exhibit enhancements, development, interactive display, panels, artifacts
Adobe reader for photo enhancements and for photoshop for staff use	\$4,700.00	For projects and panel development for exhibits, brochures, photoshop, artwork
IT services for the museum and staff for research and archival projects	\$5,300.00	Research, public communications, internet access, provide WiFi, software, website, social
Grand Total	\$125,000.00	

Please explain how these funds will be used to provide a public benefit:

The museum is open and free to the public. All funds will go toward enhancing different aspects of the museum and its operations to elevate the visitor experience and promoting the local history while preserving its records for public consumption.

Organization Certifications

I, Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise

- subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
 - 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
 - 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Shellie West Hodges

Organization Signature

Executive Director

Title

Shellie West Hodges

Printed Name

September 18, 2024

Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2025.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2025.

Amy Bartow-Melia

Agency Head Signature

Amy Bartow-Melia

Printed Name

September 26, 2024

Date